

To Members of Congress:

As the Chairman and Ranking Member of the Foreign Operations, Export Financing and Related Programs Appropriations Subcommittee, we are pleased to provide information regarding procedures for Member requests for fiscal year 2007 appropriations. We look forward to reviewing funding recommendations and project requests from Members of Congress.

This year, we will require Members to submit their requests electronically. Following validation of the data submitted electronically on the website, you will want to print a hard copy of the form for your records.

In addition to submission of data electronically, we require that you provide a signed letter identifying, in priority order, these fiscal year 2007 requests. Please submit your letter and any data relevant to your request, to us at the Subcommittee's office in **the Capitol, HB26**. In addition, Democratic Members should submit a copy of their letter and attached project requests to **1016 Longworth HOB**.

The electronic request form and instructions for its use were provided to each Member office. If you did not receive these instructions, please call the Subcommittee staff at 5-2041.

Both the electronic and letter requests must be submitted to the Subcommittee no later than 5:00 pm on **March 16, 2006**. Because we anticipate an accelerated appropriations schedule this year, compliance with the deadline is essential for us to consider your requests. As in previous years, we are unlikely to consider requests for bill language earmarks for specific projects, but do value your views and interests and do our best to accommodate your requests within these constraints.

Jim Kolbe
Chairman,
Committee on Foreign Operations,
Export Financing, and Related Programs

Nita Lowey
Ranking Members,
Committee on Foreign Operations,
Export Financing, and Related Programs